

Commercial Loan Credit Analyst – Saint Louis Park

Grow Your Career With SharePoint Credit Union

At SharePoint Credit Union, we are dedicated to offering easy financial solutions to improve the financial wellness of the communities in which we serve. SharePoint is growing and invites individuals who are energetic, friendly, and member service driven to join our team.

As a Commercial Loan Credit Analyst, your role will be to assist Relationship Manager-Business Bank in meeting Credit Union needs for business members; credit analysis, underwriting, loan reviews and maintenance of business loan file; consolidating financial statements; monitoring and tracking loan covenants; other related tasks as assigned.

Major Duties and Responsibilities:

- Consolidate and analyze historical and current financial position of business members to determine the degree of risk involved in extending credit or lending money.
- Develop credit presentation including business cash flow analysis and global cash flow analysis for use in making lending decisions. Prepare business reviews and monitor existing business portfolio to protect Credit Union policies and compliance standards, including individual credit file reviews.
- Provide loan reviews and underwriting services as necessary to maintain loan servicing requirement to members loan requests.
- Provide and monitor reporting requirements on Credit Union business members' credit obligations.
- Provides computer support, including data entry, in the maintenance of the loan systems.
- Assists in special assignments requested by management and members.
- Performs other job-related duties as assigned.

Qualifications:

- Minimum 1-3 years of related experience in
- 4-year degree in accounting, finance, or business
- Accurate in completing responsibilities with strong attention to detail and organizational skills.
- Excellent communications skills: phone, personal contact/verbal and written.
- Ability to work independently, set priorities and handle multiple tasks.
- Strong abilities in problem solving, researching and decision-making.
- Keyboarding skills and proficiency in Word/Excel/Outlook and the internet with ability to learn new software applications.
- Able to accept and facilitate change.
- Not afraid to ask questions and take instruction constructively.
- This position requires operation of a PC and viewing information on a PC monitor. Must be able to sit for many hours each day. Must be able to communicate via telephone and possess dexterity to include filing, reaching and bending.

SharePoint values our employees! We offer:

- Competitive wages.
- An excellent benefits package which include insurance, generous PTO, education and retirement.
- Advancement opportunities within a growing company.

Learn more about the position at http://sharepointcu.com/about_career.asp. Easily apply by noting *Loan Quality Control Specialist* in the subject line when sending your resume to:

human.resources@sharepointcu.com